Wyoming Youth Advisory Committee
GRANT APPLICATION GUIDELINES

PRIORITY AREAS
The Wyoming Youth Advisory Committee (YAC) makes grants to programs that benefit youth in the Wyoming area. Grants range in size from $300-$1,000, with a total of $4,000 available to award.

In a survey conducted in the fall of 2016 by members of the YAC, the types of programs that youth identified as most helpful in addressing these issues were:

- Jobs and career options or job preparation
- Time or money management
- Paying for college
- Getting into college
- Recognizing young people for success
- Outdoor experiences, camps, or challenge courses

ELIGIBILITY
Non-profit organizations (including churches, schools, government agencies, and organizations with a 501 (C) (3) non-profit status) may apply for grants for programs that benefit youth in Wyoming. The YAC values projects that promote inclusiveness and that do not discriminate in hiring of staff or providing services on the basis of race, gender, religion, marital status, sexual orientation, age, national origin or disability. Applications from religious organizations for a non-religious purpose will be considered.

APPLICATION PROCESS
Grant applications must be submitted using the online portal, https://grantcentral.smartsimple.com, by 11:59 p.m. on the second Friday of February, annually. Applicants are notified of the YAC’s decision the following May.

HELPFUL HINTS
Historically, the Youth Advisory Committee has looked more favorably on proposals for projects that:

- Have clear goals with foreseeable long-term benefits for youth in Wyoming.
- Are original, unique, and CREATIVE!
- Involve youth in program development and/or implementation.
- Address a need area identified in our survey, and benefit a significant number of youth.
- Have limited funds and lack of other resources

The online application requires a project budget.

- List all expenses and income sources for your project, including the status of other grant sources (pending or confirmed).
- Specify EXACTLY how requested grant funds will be used (i.e.; 25 calculators @ $10 each=$250.00).

NEED HELP?
- For questions related to the content of your proposal, contact Greg King at greg.king@lakeshoreadvantage.com.
- For technical questions about the online grant application, contact Keri Jaynes at kjaynes@grfoundation.org or 616.284.4911.

The Wyoming Youth Fund is an affiliate fund of Grand Rapids Community Foundation, a 501(c)(3) nonprofit organization.
YOUTH GRANT APPLICATION QUESTIONS

The grant application must be completed online. The application requires submission of a budget and narrative responses to the following questions:

- **Youth Project Information**
  - Describe your project as instructed below (300 words or less)
    - Provide a SPECIFIC and CONCISE description of the proposed project or program.
    - Include a timeline and expected date of completion (projects should take place between May and December of the grant year).
    - Specify how often the activity will take place, the location, length of each session, and on how many occasions the activity takes place. (For example, an activity occurs twice each week for six hours per week, over a ten week period.)
  - What is the goal of your project? Your goal should be Specific, Measurable, Attainable, Realistic, and Timely. (50 words or less)
  - What issue area or need area (from the list of Priority Areas) does your project or program address? (20 words or less)

- **Youth Involvement**
  - Are youth involved in the planning of this project? Describe any opportunities for youth to take a leadership role or volunteer for this project or program. (100 words or less)
  - Estimate the number of youth who will participate, including age information (based on similar or past projects completed). (50 words or less)
  - How will youth be identified, selected, or recruited for participation in the project? How does the project engage diverse youth audiences? (100 words or less)
  - Describe the role of adults in the project, and their qualifications. (50 words or less)

- **Youth Evaluation**
  - What specific and quantifiable measurement will you use to determine if your project was successful? If it is an existing program, what actions have you taken to improve it? (200 words or less)
  - Which specific portion of the expenses listed in your budget would be paid for with this grant?
  - If this proposal is not fully funded, will you carry out the project? If so, where will you find funding?
  - What makes this project or program unique from others in the community? (100 words or less)