



# Hudsonville-Jenison Youth Advisory Committee

## GRANT APPLICATION GUIDELINES

### PRIORITY AREAS

The Hudsonville-Jenison Youth Advisory Committee makes grants to organizations that benefit youth in the Hudsonville, Jenison, Georgetown or Jamestown areas. Grants range in size from \$300-\$1,000, with a total of \$3,800 available to award. Based on the results of a survey conducted at Hudsonville, Jenison, and Unity High Schools, **primary consideration will be given to awareness programs regarding drug use, expectations/stress, job search skills, depression, and cliques/fitting in.**

In a survey conducted in the fall of 2015 by members of the YAC, the types of programs that youth identified as most helpful in addressing these issues were:

- Competitive sports
- Outdoor experiences, camps, or challenge courses
- Clubs with a specific focus
- Arts, writing, or music focused activities
- Real-life experiences (baby-think-it-over, drunk driving goggles, etc.)

### ELIGIBILITY

501(c)(3) nonprofit organizations, government entities (including schools), or community groups willing to obtain a [fiscal sponsor](#) may apply for grants for programs that benefit youth in the Hudsonville, Jenison, Georgetown or Jamestown areas. The YAC values projects that promote inclusiveness and that do not discriminate in hiring of staff or providing services on the basis of race, gender, religion, marital status, sexual orientation, age, national origin or disability. Applications from religious organizations for a non-religious purpose will be considered. Grant proposals from religious organizations for a religious purpose and proposals to fund scholarships for individuals will not be considered.

### APPLICATION PROCESS

Grant applications must be submitted electronically using the online portal, <https://grantcentral.smartsimple.com>, by **11:59 p.m. on Friday, February 10, 2023**. Applicants are notified of the YAC's decision the following May.

### HELPFUL HINTS

Grant proposals should assist the applying organization to implement a project or program that benefits youth. Proposals developed by youth or with youth involvement in planning are encouraged. The proposal should:

- Have clear goals, address an identified issue, and make a significant difference for youth.
- Impact a significant number of youth from the Hudsonville, Jenison, Georgetown or Jamestown area.
- Avoid duplication with other projects and programs in the community.
- Use requested funds to impact youth directly.

The online application requires a project budget.

- List all expenses and income sources for your project, including the status of other grant sources (**pending or confirmed**).
- Specify EXACTLY how requested grant funds will be used (i.e.; 25 calculators @ \$10 each=\$250.00).

### NEED HELP?

- For questions about the content of your proposal, contact Erica Jones at [EMJones612@Gmail.com](mailto:EMJones612@Gmail.com).
- For technical questions about the online grant application, contact Keri Jaynes at [kjaynes@grfoundation.org](mailto:kjaynes@grfoundation.org) or 616.284.4911.

# YOUTH GRANT APPLICATION QUESTIONS

The grant application must be completed online. The application requires submission of a budget and narrative responses to the following questions:

- **Youth Project Information**

- Describe your project as instructed below (300 words or less)
  - Provide a SPECIFIC and CONCISE description of the proposed project or program.
  - Include a timeline and expected date of completion (projects should take place between June and November of the grant year).
  - Specify how often the activity will take place, the location, length of each session, and on how many occasions the activity takes place. (For example, an activity occurs twice each week for six hours per week, over a ten week period.)
- What is the goal of your project? Your goal should be Specific, Measurable, Attainable, Realistic, and Timely. (50 words or less)
- What issue area or need area (from the list on page 1) does your project or program address? (20 words or less)

- **Youth Involvement**

- Youth grants seek to support projects that not only have youth participants, but also build leadership capacity. Please describe how youth take a leadership role in the planning and implementation of this project. (100 words or less)
- Estimate the number of youth who will participate, including age information (based on similar or past projects completed). (50 words or less)
- How will youth be identified, selected, or recruited for participation in the project? How does the project engage diverse youth audiences? (100 words or less)
- Describe the role of adults in the project, and their qualifications. (50 words or less)

- **Youth Evaluation**

- What specific and quantifiable measurement will you use to determine if your project was successful? If it is an existing program, what actions have you taken to improve it? (200 words or less)
- Which specific portion of the expenses listed in your budget would be paid for with this grant?
- If this proposal is not fully funded, will you carry out the project? If so, where will you find funding?
- What makes this project or program unique from others in the community? (100 words or less)